

April 8th, 2019
CP & R Commission Meeting Minutes

3:30pm
Clinton Parks & Recreation Building
560 High Street

Called to Order: @ 3:40pm

Attendance: Ed Verrier, Yoanna Osborne, Matt Kobus (departed early), Emily Easterling, Rosa Kairit

Administrative:

Clinton Youth Softball League – determination of operation for 2019 Season

- Reference options as described in email dated 4/3

[**Tabled until after Director Transition topic.]

The best option for both parties is to co-run the program and then drop it in June so CALL can start its own program. A Memorandum of Understanding would need to be signed by both parties, recognizing that CP&R is a municipality which is governed by rules requiring certain actions about the dispersing of its property. The equipment inventory is separate and must be put out to bid. However, participation in fundraising together throughout the season can be discussed and arranged.

Yoanna motions that the Parks & Recreation Dept. co-manage Clinton Youth Softball League with CALL for the remainder of the 2019 season with the intent of dropping the program at the end of the season. We will reach out to the CALL board about operational logistics and to finalize a written agreement for this season. Ed 2nd; all in favor. Emily will reach out to Dan Lucking, the CALL representative, about a date for this meeting.

[The best date for our board members is Wednesday, April 17th, with time to be determined.]

Department Issues:

Compensation for Interim Director revisited

- Reference email of 4/4 by Vice Chair (to be distributed)

John motions to enter Executive Session, Yoanna 2nd; all in favor.

**Content removed due to Executive Session. Resume with Regular Meeting Agenda Items.

Yoanna motions to leave Executive Session, Ed 2nd; all in favor.

Revisit management of Parks employees by Facilities Department

- Recap of meeting between Director Karlstad, Chair Verrier & Vice Chair Osborne on 4/4/19

Yoanna to get clarification from Director of Facilities as to the status of Interim Director's authority over the Parks employees.

Until further voted on and discussed as a board, the Interim Director will continue to manage parks and employees until further clarification from board.

[**Table action until next board meeting when there is clarity from Facilities Director.]

Other:

The Director will reach out to Facilities Director to discuss end of year budgets.

Yoanna motions to adjourn main meeting, Ed 2nd; all in favor. Time: 4:49 pm