

Meeting Start: 4:50pm

In Attendance: Yoanna Osborne, John Baird, Ed Verrier, Jodi Breidel, Matt Kobus, Emily Easterling, Selectman Bill Connolly, Town Historian Terry Ingano

**Parks:**

-Brody Donation - Bronze statue 41 inches. Central Park is preferred by family and includes installation costs, and includes historical information. Wants to give back to the community and celebrate Mr. Brody's influence/impact on the manufacturing business. Yoanna inquired about prior statues/monuments and precedence. Jodi asked if a policy should be created for statues as one exists for benches and tree. Who is responsible for vandalism/damage (would be covered by town's insurance). Town would be responsible for maintenance, which would require 2-3 hours annually and a \$4 can of wax. Ed preferred the family donation of a tree versus a statue. Matt shared that a tree may have the tendency that it could be lost, and considering the impact Brody had on the community, a statue would provide an attractive, inviting, permanent symbol connecting it to the Clinton Community. Both Terry Ingano and Bill Connolly shared why David & Goldie Brody's influence was so pervasive in the community and their personal lives. To equate them with the Gordon Lankton of today helped us to understand why their contribution was so significant. Courtesy to inform the BOS. We can begin discussing a policy for future memorial statue requests for down the road. Ed made motion to accept the Brody donation with placement to be determined by the board. Matt 2nd the motion, board voted unanimously 5-0.

-Turini's Corner Improvement - Meeting set for Wednesday, 2/6, 11am at Turini's Corner with Facilities Director.

**Administration:**

-Office Hours of Operation - Business Hours - Time is staggered based upon flexibility. Building rentals done offline because of the amount of paperwork and built in contact with renters for face to face interaction. Yoanna inquired about if the hours of operation should be reevaluated. Emily proposed scheduling two employees the same hours and not staggering hours. Adjusting the business operations to 9-4pm. Jodi made the motion to approve the change in hours of operation. Ed 2nd the motion, board voted unanimously 5-0.

-Office Hours of Operation - Director's Hours - Yoanna proposed revisiting director's flexible schedule regarding the 'Flex Day'. Flex Day was defined by the director as being a working from home day due to child care needs and the balancing the demands of the job that are during business hours and outside of business hours. Some days the director uses this Flex Day when not being on site. Director informs staff that they must be responsible and independent but she is always accessible. Matt suggested the possibility of providing a hard copy to the staff of any anticipated Flex Days which she will be out of the office for the purpose of communication and planning purposes.

-Budget Discussion and Updates - Preliminary budget reviewed. Director discussed the budget relationship with Facilities Department. Budget is \$110,000 less than FY19. Yoanna made the motion to approve the proposed FY20 budget, Matt 2nd the motion, board voted unanimously.

**Recreation:**

-Block Party on Ice - Feb. 15 / 22 6-8pm. Dates to be presented to FFC (Fuller Field Commission) for approval. Date will be set by CPR.

-Clinton Youth Softball League Open Registrations - Registration Open

-Daddy Daughter Dance and Mother Son Movie - Feb. 9th

**Open Discussions:**

-Review hours of meeting - Remain flexible with times and days. Jodi motions to allow the director to schedule the Flex Day for herself and the staff so that the department has proper coverage during business hours as well as program hours and all operational needs are met. Matt 2nd, board votes unanimously approved.

-Letter Draft for Role of Facilities Director - Letter drafted but not sent to Mr. Ward regarding the role of the facilities director with Clinton Parks and Recreation. Director suggested that the board establish a policy through voting and establish a set of Bylaws.

-Motion made for adjournment made by Ed made at 7:13pm. John 2nd the motion and board voted unanimously in support 5-0.