

April 25th, 2018
P & R Meeting Agenda and Minutes

5:30 pm
Clinton Parks & Recreation Office
560 High Street

Ed V., Carly, Jodi, Yoanna, Joe, Emily
Called to order at 5:35 pm

Agenda Items

Approval of previous meeting minutes – March. April
Yoanna motioned to approve meeting minutes with revisions; Jodi 2nd, all in favor

Action Items to be Completed:

Administrative:

- New town website
 - o Currently use site like this is Fitchburg and Westford
 - o Need to decide if CPR keeps own or joins the Town site.
 - o Current site: 10 year domain cost \$150; \$250 for 3 years
 - o Jodi make a motion to create a link from the town web site and keep www.clintonrec.com ; Yoanna 2nd; all in favor

Recreation:

- Appointment of summer staff
 - o Rosa will be summer program program director
 - o Jennifer is senior counselor – more responsibility (25% off her children enrollment into program)
 - o Jessica Rebokis is the seasonal office assistant.
 - o **Carly made a motion to approve the hired returning counselors, new counselors, playground supervisor, and senior counselor as listed on the attached.; Yoanna 2nd; all in favor**
- Spring events and programs update:
 - o Softball – had their own opening day parade; Joel Bates donated his time/services. Nice ceremony, good event
 - o Outdoor Movie April 28th - now at Central Park
 - o Community Safety Rodeo May 5th – inflatables, booths, car seat checkpoint (11:00 am – 2:00 pm)

Parks:

- Carlisle Master Plan – this is the vision of improvements and improvement schedule for the future of park
 - o Percussion Play Elements for Carlisle
 - Quoted \$11,664.00 for 5 pieces of equipment, does not include installation
- Updating sign at Turini Corner – donation from Lou’s Diner
- Utilizing prison system for painting and purchasing picnic tables
- Concern is to make sure all maintenance needs are addressed and that board fully understands the park and plan.

Yoanna made motion to table voting on Carlisle Master Plan until next meeting. Joe 2nd; all in favor.

- On-going projects
 - o Batting cage at Veterans Athletic Complex – finishing tomorrow 4/26/18
 - o Shade Structure at Acre Playground – should be up before June
 - o Water Fountains
 - Central and Savage – new
 - Savage will be a bottle filler
 - Central – will be ornamental and cast iron
 - o Savage Field parking – holding until see what the final budget looks after all projects are complete.
 - Still waiting on lights in pavilion and basketball court (Savage Field budget)
- Cultural Council invited CPR and Commissioners to a reception on May 7th at 7:00 pm at Senior Center. RSVP: Yoanna and Jodi

Action items for next meeting:

Wednesday, May 30th at 5:45