

Present: Ed V., Carly C., Jamie J. (5:30 pm), Yoanna arrived (5:50)

Approval of previous meeting minutes – November minutes; Carly motioned to accept; Jamie 2nd; all in favor 3-0

Administrative:

- **Administrative assistant – permanent position update**
 - Submitted job description to personnel board, will determine where falls on salary scale. Will add to FY18 budget
- **Park Manager application process**
 - Emily prescreen this week (3 candidates) – Christopher, James, Jason
 - Board will need to conduct interviews on 12.21 (45 minute slots)
 - Joe, seasonal worker, will work until end of January

Recreation:

- **Ski Program:** numbers are still low, 15 kids will participate (grades 4-12) deadline Friday 12
- **Holiday Pops:** approximately \$5000 profit (90 presale), numbers up from 2015
- **Holiday Programs:** Wednesday 12/14, almost sold-out
- **Fall Outdoor Movie – OHD Request:** what's in it for us? Emily suggested waive the \$100 fee instead.
 - **Ed motioned to decline OHD Request of movie sponsorship but waive the \$100 park fee;** Jamie 2nd; all in favor 3-0
- **Light Up Clinton** – only have 4 people signed up. Really great prizes (1st place are Celtics tix) \$10/house, Friday 12/16 will be the vote.
- **Celtics 1/27 tickets:** get to be on court next to Celtics; Anthem Buddies full
- Softball:
 - Registration open – January 3rd – end of February
 - Tournament Ball Team
 - All will be on same team – will vote in January
 - Discussion on pros and cons of doing so and thoughts on numbers of teams at that this particular level (juniors)
 - Softball website – readily available
 - Same league/same division etc
 - Indoor time at CMS in March, 2 days/week
 - Looking to extend backstop fencing at field by pool.

Parks:

- **Savage Field timeline** – looking to push out construction from August – fall – all okay for Emily to work with Gale to change timeline
- **Ice Rink** - get it filled asap; Jamie can help

Action items for next meeting:

- Summer Playground
- Fundraising for Savage Field

Next meeting: 1/23 at 5:45 pm

Meeting ended at 6:36pm

Yoanna Motioned to end meeting at 6:36 ; Jamie 2nd; all in favor 4-0