

**January 17<sup>th</sup>, 2018**  
**P & R Meeting Agenda**

5:30 pm

Clinton Parks & Recreation Office  
560 High Street

**Ed, Yoanna, Carly, Jodi, Emily and Rosa call to order at 5:40 pm**

**Agenda Items**

Approval of previous meeting minutes – December; Yoanna motioned, Ed, 2<sup>nd</sup>; all in favor

**Action Items to be Completed:**

**Administrative:**

- FY19 Budget
  - o Level service – keep same but only increase what absolutely needs increasing
  - o Level funded – keep same
  - o Emily reviewed FY19 Recreation and Park Miscellaneous with Commission, no questions
    - Yoanna motioned to approve the FY19 Budget; Carly 2<sup>nd</sup>, all in favor
  - o Approval of Capital Improvement Projects and warrant articles for FY19 5-year forecast
    - Savage Field Renovation (Lighting) and Skate Park– high priority for FY20
    - FY19 Parking Improvements may happen
    - Please refer to submitted Capital Improvements Project Form form - Yoanna motioned to pass the Capital Improvement Project form as discussed; Jodi 2<sup>nd</sup>; all in favor
- Recreation Manager Hiring update – Rosa hired
- Vote to add clause to the rental policy:
  - o *“If any deposits are not picked up within 60-days they will be considered a donation to the department.”* Yoanna motioned to accept as written; Ed second; all in favor

**Recreation:**

- Upcoming programs
  - o Softball - registrations slow
    - Meeting w/ Steve Myers to discuss ConnectEd
  - o DDD and Mother Son Movie
    - February 10<sup>th</sup>
    - Sales low but will increase in

- Big Hero 6
  - February 2<sup>nd</sup> – Block Party 6pm
  - Dodge Ball Tournament – 8 teams max; March 2nd
    - Can The Item cover this?
    - Budget is \$500
  - Easter Egg Hunt – older and younger
    - March 31st
- Activity Van

**Parks:**

Carlisle Park accident repair – received quote from Regonini Zoll Memorials; labor cost is estimated at \$2800, for every post which can not be repair is \$860 and does not include the steel railings or hardware. \$10-\$12k total for the project. Emily working with Mike Ward on how this will be handled and by whom.

Vandalism: CPR door lock was broken and seems like it was done w/ brute force. Look into surveillance camera.

Hamilton Square – someone drove right through and broke the outlet, will need to be repaired.

Free little library for Hamilton Square but in corner by swinging bench;

Carlisle Park – more benches and barrels

Baseball Press Box: Emily attended meeting w/ ABA Board w/ Jason and Matt – waiting for verdict

Concession Stand – working with Chris McGowan to identify where to put water for Snack Shack

Fountain – work will start in the spring

**Action items for next meeting:**

Next Meeting: February 12<sup>th</sup>

Carly motioned to adjourn meeting at 6:51 pm; Ed 2<sup>nd</sup>; all in favor