

**May 31<sup>st</sup>, 2018**  
**P & R Meeting Agenda and meeting minutes**

1:00pm  
Carlisle Park  
560 High Street

Call to order at 1:07 pm

Attendance: Ed V., Carly, Yoanna, Emily, Rosa, Kris, Russ

**Agenda Items**

Approval of previous meeting minutes – April

Carly motioned to approve April minutes, Yoanna 2<sup>nd</sup>; all in favor

**Action Items to be Completed:**

**Administrative:**

- Available funds for projects this year:
  - o FY18 Operating Budget
    - Have \$1000 to spend by July 1st
  - o Revolving Account – rolls over year to year
    - Approximately \$10,000

-M&M Tree coming to inspect a tree in Central Park (maybe be saved?)

-funds used towards acre

**Recreation:**

- Town Wide Yard Sale: 6/9 and rain date 6/16
  - o 34 central park plots purchased and more need to be added
  - o Home sellers = 19
  - o Deadline: 6/1 (purpose is to get on map and special signage)
- Softball
  - o Minors tournament this weekend
  - o Juniors start playoffs on 6/11; end of year party 6/8; car wash Sunday 6/3 at Parks & Rec and donation based
- Summer Playground/Teen Adventure Programs
  - o Full and waitlisted for every week except week 2 (July 4<sup>th</sup> week)
  - o Next year, increase by 1 counselor for Teen Adventure

**Parks:**

- Carlisle Master Plan Discussions
  - o Irrigation System
    - Quote from Cabral Irrigation \$16,000 for system
    - If want more plants and ornamental flowers/plants must have irrigation system
  - o Sidewalks must be redone, they are not in good shape

- Next Step:
  - Recommendation to hire a civil engineer to document what is on grounds and document before start planning
  - Then have a plan landscape/arborist
- Restore old fountain and the monument
- Amphitheater with electrical for movies, services, etc - structure
- Arbor and ~~tree~~ [trelistrellis](#)
- On-going projects
  - Shade Structure at Acre Playground
    - Bigger than expected, will take more planning; about 14' tall and roof will need to be taken down in the winter
    - Footings are 3' x 30" and need 4 footings. Russ will assist
    - Consider hiring concrete truck
    - By end of June should be installed
  - Toddler Playground potential- Emily will present once get layout from company [iesy's](#). ~~e~~ Consider putting on other side of ~~b~~ [BB](#) court where sandbox is
    - Current playground is marked for 6-12
    - Obtaining quotes for new benches and trashcans
- Di-Rock will be doing electrical at Savage Field basketball Court and pavilion; will be on timer and LED lights; Flag will always be lit
- Lighting updates at Savage will start at \$10,000 and not include the men's softball field
- Next phase: parking lot
  - Skate park will be reduced by 75% due to new parking
  - Working on identifying new areas in town for a new skate park
  - Check out new skate park in Framingham and South Street in Hudson, MA
- Vandalism on CHS mural
  - 2 Vandals were identified and charged in juvenile court
  - Cleaned/painted over the ~~graffiti~~ [grafetti](#) and Kris will seal it
  - There will be a mural reveal and will invite the Item
- Water Fountains
  - Central – Kris needs to remove rails and dig to get water department access to lines before can be installed
  - Savage – will be installed this week
- CPR Parking Lot
  - Drainage is not good; want to cut back island with crushed stone to help drainage (6-8" of crushed stone)
  - Adding two more spots with crushed stone

**Action items for next meeting:**

July – discuss advertising rights at parks in towns

| 2:04 adjourned; Yoanna motioned; eCarly 2<sup>nd</sup>; all in favor.