

November 16th, 2016
P & R Meeting Agenda began at 5:39 pm

5:30 pm

Clinton Parks & Recreation Office
560 High Street

Present: Ed V., Carly C., Joe R., Yoanna (5:39 pm) (Kaylee G.)

Agenda Items

Approval of previous meeting minutes – October Minutes; Carly motioned to accept; joe 2nd; all in favor 3-0

Administrative:

- Administrative assistant-permanent position
 - Need someone to work year round part-time 20-25 hours
 - Looking into how to do this since can't pay out of revolving fund
 - must go in front of personnel board to approve it.
 - Right now Mary is considered a seasonal position (ends in December 2016)
 - Emily working on job description and next meeting we will vote on next
 - Joe motioned to seek further information on hiring part-time year-round position and get approval from personnel board; Yoanna 2nd; all in favor 4-0

Recreation:

- Ski Program
 - Enrollment is extremely low. As of 11/16 there are only 3 people. Need 25 people to sign up to cover bus
 - 2-3 years ago there were 2 busloads.
 - Why aren't registrations happening? Too expensive? Find out if numbers are down with Wachusett in general.
 - Deadline to register is 11/28; Mountain deadline is 12/1
- Holiday Pops Concert: December 10th
 - Table 6 seats
 - Sold half of table seats
 - Have about 20 in balcony
 - CMS symphony is performing
 - Groupon not what they hoped it would be – took a long time to post; need additional information
 - Guest reader: Rob Nierintz
 - Need a Santa Claus
- Holiday Programs
 - Mommy & Me Craft
 - Gingerbread Workshop has 6 people signed up; 12/14
 - Lego Program 12/27 & 12/28; 9-12 am (K-3)

- Light Up Clinton – opens on 11/28 and judging is on the 12/16
- Fall Outdoor Movie-OHD Request
 - OHD wants to combine forces; CPR pays for licensing and OHD pays for rentals
 - What are the reasons to combine? What are the benefits to us?
 - Fall movie at Savage Field
 - Hold to discuss when all board members are there.
- Events Recaps
 - Scarecrow- had to be postponed (2015 = 25) (2016 = 15)
 - Suggestion for next year, have local businesses sponsor a scarecrow
 - Pumpkin Carving – 23 people (up from last year)
 -

Parks:

- Savage Field Gale Associates
 - Finally moving forward in permitting process
 - Delay going out to bid
- Savage Field Updates:
 - What are the costs to rent?
- Leaf blower purchase -
 - Mike has fixed it
 - Purchase a new one, have the fixed one as back-up
 - \$7200 for a 14-hose 25 hp blower from Brad's
 - \$8000 for a 16' house 35hp from Brad's
 - John Deere Little Wonder 29hp \$7150
 - Need to ask for this at town meeting
 - Joe motioned to approve quote from John Deere and present at town meeting
- Fountain Work- Crystal Clear Waters (Eric)
 - Ideas moving forward
 - Still have not heard from Crystal Clear Waters – not comfortable with this company w/ response
 - Chris M – do not come into project over \$50k; see if there are other suggestions.
 - Ed talk to Eddie Mayo – ideas?
 - Periscope pools in Leominster?
- Electronic Sign Update
 - Planning board approved; have to wait 20 days (November 30th) for abutters to remark; then Fast Signs need to
 - 4-week lead time for ordering sign
 - Need to apply for permits as well
 - Will be completed in spring 2017
 - Sign will need to be other color: blue or green
 - Send email to get Jaime and Yoanna to get vote
 - Ed: blue; Joe: blue; Carly: Green

- Board okay'd Presbyterian Church caroling on 12/11
- Ed will plug in the lights on 11/26

Action items for next meeting:

- Savage Field update

Meeting ended at 6:42 pm

Carly motioned to end meeting; 2nd Joe; all in favor 3-0