

August 25th, 2021
Fuller Field Meeting Agenda
6:00pm
Clinton Parks & Recreation Building
560 High Street

Call to order:

August 25, 2021, 6pm

In Attendance:

Director Rosa Kairit, Recreation Coordinator David Quill, Facilities Director Brian Farragher, Chair Ed Verrier, Vice Chair Amanda Agnitti, Commissioner Patti Kerrigan, Commissioner Mike Garofoli, Commissioner John Green

Opening Remarks

- No opening remarks

Administrative:

- Review and Acceptance of Previous Meeting Minutes
 - 6.16.2021 (Regular Board Meeting)

Parks & Recreation:

- 1. Commission Roles Vote**
 - 2. Fuller Field Facility Updates**
 - 3. Vote to change the locks at Fuller Field Buildings**
 - 4. New & Old Business**
- Rosa: We're going to just jump around a little bit to accommodate guests if that's okay with the board? Alright, so we will jump back to number one, we'll start at number two with Fuller Field facility updates, Brian?
 - Brian: "Okay, so I think that the biggest one from last time was the water main project, and at that last meeting I was at we were working off a quote that was two or three years old. I was able to meet with a contractor to get an updated quote and it was about four or five thousand dollars more for the cost of materials and all that. I am in the process of getting two comparable quotes. I have money in the budget for, and the plan is to get

that done this year. Now that we have this scope of work we can be comparable to what we are looking and what we are asking the contractor for.”

- Ed: “Just a ballpark, what did the first quote come in at?”
- Brian: “The first quote was around seventeen something thousand, and the second one was closer to twenty-two, twenty-three.
- Ed: “Okay.”
- Brian: “But that was three years apart.”
- Ed: “So you have got to get one more quote.”
- Brian: “I am getting two more.”
- Ed: “Yeah, okay.”
- Brian: “The reason I do not have two more is because we did a lot of irrigation work that kind of took a priority. Getting the sprinkler heads fixed that were currently in the ground, we also put two spickets behind each mound, which wasn’t invasive at all to the field. If you didn’t know they were doing it, you probably couldn’t tell. And all that is going to do is it is going to allow us to hook a hose up and spray the infield down as needed, we didn’t have a hook up before that so now we have easy access if needed to water the field.”
- Ed: “Is this water main going right to the bathroom?”
- Brian: “No, this water main is hooked up to the irrigation.”
- Ed: “No, I am talking about the new water main.”
- Brian: “The new one?”
- Ed: “Yeah, is it going to go right to the bathroom?”
- Patti: “The one from the road?”
- Ed: “Yeah.”
- Patti: “Yeah.”

- Brian: “So the one from the road, my understanding is all we need, we’re not going to dig anything, we’re just raising up what is already there. I don’t know if that is the scope that was already agreed upon, whether or not. That was the notes that were left for me was that it is dangerous to go down into the actual pit. It was to raise the existing connections up and then cap it”
- Ed: “You have got to have the main at least four feet below the finished grid.”
- Brian: “Okay.”
- Ed: “You know.”
- Brian: “Yeah, I understand.”
- Ed: “Other than that, It’s going to freeze.”
- Brian: “I get it, I understand. I guess if we are looking at it, is there a scope of work that you guys planned out with Russ before I got here? Because I am going based on information prior to my being here, as to what you want to see done here.”
- Ed: The biggest thing with the main is to drain it. You know, it never got drained properly, and that’s the reason it froze up and so forth. So we just want to make sure it is, you know, done properly.”
- Brian: “So it is less of a concern to go into the pit than it is to drain the system properly at the end of the season. Is that what we are, is that fair?”
- Ed: “Well the main thing is you’ve got to be able to drain it out. Whatever height it is at, you can’t have that full of water, you know.
- Brian: “Right.”
- John: “Where is the scope of work?”
- Mike: “Good question.”
- John: “Who has the scope of work?”
- Rosa: “All maintenance is Brian.”
- Brian: “So I...I have”

- John: “Okay”
- Brian: “I have the quote with me of what is going to be done. My understanding and my explanation to the contractor was the thing that is in that pit needs to be raised and we need access to it or have it be easily accessible so you don’t have to climb down into the pit. Other than that, that I was not aware of any problems with the current system other than that it might be a safety concern.”
- Mike: “Can I, and Ed, what was your, you’ve been here that long. Was the scope of the issue with that valve or was there also an issue with feeding the field house? What is your recollection?”
- Ed: “I don’t know anything about feeding the field house.”
- Mike: “So it is just the maintenance of the portion of the...”
- Ed: “As far as I know, they are supposed to put in the new manne, even if it’s down. Just for conversation now: Even if it was down four feet, you can get a valve and shut it off when it curves the valve, so you don’t have to get down in the pit.”
- Brian: “Right.”
- Ed: “And then you have just got to put a drain in behind it. You know what I mean?”
- Brian: “Yup. I can go back and revisit what they actually quoted us on, but I was going under the impression that the board wanted it.”
- Rosa: “So this was a project that was left to us with little to no information. So the information that you have is information that they have.”
- Brian: “Okay, alright yeah.”
- Rosa: “So getting new quotes is probably the best course of action because they were three years old. The twenty-three thousand one was.”
- Brian: “So what I can do, I can come to another meeting, after I get the three quotes and say this is what we’re looking to do, and if we have any questions or ‘let’s not go this direction’ we can certainly do that.”

- Ed: “They had a lot of freeze ups in those bathrooms because they weren’t draining properly. I don’t know if the heat was off or what, but I think it was two separate times, and two different years that they had freeze ups in there because they weren’t drained properly, or the electricity was shut off. You know, they replaced a lot of that piping, I know that.”
- Brian: “Okay, right.”
- John: “I mean, how old is that building?”
- Ed: “What?”
- John: “How old is that building? I mean those pipes can’t be insulated, and like, to code now.”
- Rosa: “No, they are absolutely not.”
- John: “I mean, they can’t be to code.”
- Rosa: “No, that whole building is not up to code.”
- John: “Okay.”
- Ed: They used to shut it down for the winter, but sometimes they would still get...”
- John: “But they didn’t drain it properly.”
- Ed: “Right.”
- Rosa: “They did drain it for the last winter, right before Russ left, but the problem was that the water main valve was broken and the box needed to be moved to be flush with the ground so that it was safer for the workers, and that was just an ongoing project that the Fuller Field commission had, and we just kind of picked it up from there.
- Brian: “Other updates, and again we can revisit this. No other work is being performed at this point, I am just gathering information and trying to develop the scope and make sure that everyone agrees upon it. And moving forward, just some smaller items on the field, again we did some irrigation, we have two lights that are going to be installed just

in the back parking lot here, just to light up the back of the building a little bit more. I did get a quote to get one, and I believe Rosa..”

- Rosa: “These are the safety lights that were requested a few years ago for the back of our building through Russ.”
- Brian: “There was another one I believe at the corner of the Fuller Field side.
- Rosa: “Yes.”
- Brian: “So that hasn’t been approved yet, we want to see what these two lights can do, and I do have a quote to kind of complete the three items that we have discussed.”
- Mike: “Will these be attached to the field house or is there...”
- Brian: “So the two that were approved, they are going right up on top of this building.”
- Mike: “Oh, this building.”
- Brian: “Yeah, they are going to be spotlights going out to the road, and the dumpster area, and the back of the club house. Other than that, the youth football is going to be starting, and I know they reached out to Rosa as far as scheduling, and if they haven’t they will. I believe in two weeks though, we will be lining this field and putting the goal posts up, and getting ready for the fall season, the fall football season.
- Rosa: “And just to reiterate, all scheduling requests have to come through this department first please. If you could please tell all of the organizations.”
- Brian: “Yeah, I don’t approve anything. If someone talks to me, I send them your way.”
- Rosa: “So we can talk about the cameras before we go into the locks at Fuller Field.
- Brian: “What do you want to do?”
- Rosa: “Do you want to do a camera update, or we could rope it into Parks and Rec.”
- Brian: “That’s fine. I’m assuming that’s Vale Street cameras we’re talking about?”
- Rosa: “Yes, so we can do that. So for Fuller Field the bathrooms, I have been locking per request for the Board of Health, because they are not up to code. People cannot be in it,

and magically they keep opening up. Other people have keys to these buildings, and we need to change the keys to these Fuller Field building doors, and that is a vote for the commission to change the locks on the Fuller Field house.

- John: “Are we saying then that they would have to use all the porta potties that are there now instead of all the bathrooms?”
- Rosa: “The bathrooms are not up to code, the public should not be using them. That is why I close them and put a sign up, but people keep using old keys, and we can’t have that anymore. So I...”
- John: “So the porta potties are available?”
- Rosa: “Oh, absolutely, and they are cleaned every week.”
- Amanda: “Do you need a motion for that, to change the locks?”
- Rosa: “I would do it automatically, but I like to do everything here, so that we can make sure we can get this done.”
- Patti: “Motion to change the locks down at Fuller Field.”
- Rosa: “All in favor.”
- Ed: “I second. All in favor.”
- All: “Aye”
- Rosa: “Alright so, we have to finish the Fuller Field meeting before we jump into Parks and Rec.
- Brian: “Yeah, go ahead, that’s fine.”
- Rosa: “So is there a motion to approve the previous meeting minutes that Amanda did for us from July?”
- Amanda: “Motion to approve.”
- Patti: “I second.”
- Ed: “I’m sorry, didn’t hear that.”
- Amanda: “Motion to approve the minutes that I did last month for the meeting.”

- Ed: "Amanda and Patti? Alright."
- Rosa: "All in favor."
- All: "Aye."

- Rosa: "Alright, next we need to vote on commission roles. Before we get into Chair and Vice, this year for secretary we do have funds to have a staff member do it, would the commission like this?"
- Ed: "I would like to make the motion that we do hire an assistant."
- Rosa: "No, we were going to just use regular staff wages."
- Ed: "Right."
- Rosa: "To have someone come in and do the minutes for the commission, not like a new role."
- Ed: "It's like some of the other ones."
- Amanda: "What are we doing, having someone come in? Not one of us do it, have someone come in to do it."
- Rosa: "We can have a staff member do it."
- Dave: "A current employee."
- Rosa: "A current employee can do it."
- Amanda: "Yeah."
- Rosa: "Is there a motion to do this?"
- Ed: "I begin a motion to follow up with that."
- John: "I second."
- Rosa: "Follow up, or just go ahead and schedule?"
- Ed: "Go ahead and schedule."
- John: "I second it."
- Rosa: "Beautiful. All in favor?"

- All: “Aye”
- Rosa: “Awesome, okay, so that is one less thing that we have to worry about, and obviously we can do the same thing for the parks and rec. I guess we will do chair first, are there any nominations?”
- Amanda: “I nominate Ed to be chair.”
- Rosa: “Does anyone second?”
- Patti: “Do you want it?”
- Rosa: “Yeah, you have to accept first.”
- Patti: “I’ll second.”
- Rosa: “I believe now we vote.”
- All: “Aye”
- Rosa: “Congratulations”
- Ed: “Does it pay more money?”
- Dave: “You’ve paid your dues.”
- Patti: “You can have a new pen.”
- Rosa: “You can have that pen.”
- Rosa: “Are there any nominations for Vice chair?”
- Ed: “I nominate Amanda Agnitti.”
- Rosa: “Do you accept?”
- Amanda: “I accept.”
- Patti: “I second.”
- Rosa: “All in favor?”
- All: “Aye”

- Rosa: “Wonderful, alright. Now the last thing we have to cover is new and old business for Fuller Field. Anyone?”

- Amanda: “I had a quick question. Are there dogs allowed on this?”
- Rosa: “I don’t think so.”
- Brian: “No.”
- Amanda: “Because I was driving by the other night and I saw a bunch of people with like their dogs playing, and I looked at Tom, and I was like, ‘I don’t think that’s allowed’.”
- Rosa: “I’m not sure...”
- Brian: “I think there’s a sign down there.”
- Rosa: “Yeah, there is a sign.”
- Brian: “There used to be a sign on the side entrance too.”
- Dave: “Yeah, I thought there was two signs.”
- Rosa: “There was two signs.”
- Amanda: “I just wanted to alert you, because I know we spend a lot of money on keeping that field nice, and as the owner of two dogs, I would hate to see it get ruined.”
- Rosa: “Oh yeah, absolutely. Plus, that is a playing field, like that’s usually how all of our other parks don’t have that with an athletic field for a reason. So, I believe when we adopted this, we made sure all the rules and regulations from the Parks and Rec commission automatically cover Fuller Field. Let me know if we need to work on some signage.”
- Brian: “Signs, yeah.”
- Rosa: “We can just get matching signs like on Vale Street. Alright, anyone else, new and old business for Fuller? Is there a motion to adjourn?”
- John: “Motion to adjourn.”
- Rosa: “Beautiful, anyone second that?”
- Patti: “Second.”

- Rosa: “All in favor.”
- All: “Aye.”

Fuller Field Meeting ends at 6:15pm