

August 3, 2022
Clinton Parks and Recreation Meeting Minutes
6:00pm
Clinton Parks and Recreation Building
560 High Street, Clinton, MA 01510

Call to Order: 6:05pm

Pledge of Allegiance

Attendance: Chairperson – John Greene, Commissioner Patricia Kerrigan, Commissioner Amanda Agnitti, Commissioner Joseph Notaro, Commissioner Mike Garofoli, Director Mackenzie Maloof, Coordinator Laura Taylor

Public in Attendance: E. Verrier, V. Barreto, J. Sullivan, J. Rosario and E. Schmidt

Words from our Chair: Chairperson Greene began the meeting with reminding all that moving forward our focus will be on the Parks & Recreation Mission Statement: “The Clinton Parks & Recreation Department is dedicated to creating a better community in which to live and play through quality recreational programming as well as developing and maintaining our town’s open space.”

Administrative

1. **Review and Acceptance of Meeting Minutes** – motion to approve by Amanda and seconded by Patty K. Note to remove the “Jr.” at the end of Joseph Notaro’s name. **All in Favor – Motion Approved**

Parks & Recreation:

1. Department Updates

- **Summer Playground/Teen Adventure** – Adding another week – to make 8 weeks of Summer Playground/Teen Adventure. FY23 – want to offer 10 weeks. Mackenzie will do a mockup of budget/staffing/schedule. Will need a Warrant for FY23 Town Meeting. Add this to Agenda for September meeting.
- **Helmets** – Extras will be donated to WHEAT

2. Continuing/Upcoming Events

- **Summer Concert Series** – Tuesdays – Food Truck and Sterling Street – FY23 – adding more weeks of music, ask to lengthen hours of liquor license.
- **Sidewalk Sales** – Discover Clinton/Clinton Chamber of Commerce Event – Saturday, August 20th – Clinton Parks & Recreation will participate.
- **National Night Out** – event by Clinton Police Department – Mackenzie will reach out to Chief Coyne to coordinate this event and work together.
- **Family Field Day** – Postponed until Fall 2022 – families on vacation. See if Sterling Street Brewery and Food Truck will join us on new date
- **NYC Bus Trip** – Scheduling for Saturday, November 19, 2022. Securing bus, advertising to begin
- **Salem Bus Trip** – Scheduling for October 1st – securing bus.
- **Teen Hangout/Movie Night** – have a bimonthly or weekly opportunity for teens – 12-15 to hang out and watch movies, play games, socialize at the Parks and Recreation building. Still in planning mode. Will reach out to Summer Playground Counselors to assist.
- **Holiday Pops!** – Bringing sub committee together to have event for FY22. Tentative Date is Saturday, December 3rd. Motion made by Amanda to support bringing back the Holiday Pops!, seconded by Patty K. **All in Favor – Motion Approved**

- **Olde Home Day** – CPR is sponsoring and picking the movie – Friday, September 9th
- **Skate Jam** – Annual event - CPR can promote and plan with Jack Sullivan (Skate Park Rep).

Updates:

CCTV Discussions – John, Amanda, Mackenzie and Laura will meet with CCTV on August 8th discuss having Parks and Recreation Commission meetings/events filmed.

Microsoft Issues – currently rebuilding files/processes. Saving to cloud as well as printing items out. Creating a system so will always have an archive of programming/minutes/correspondence/procedures. Mackenzie working with Microsoft to resolve. Still under investigation. The account was under a personal email of previous director.

Chess Table at Central Park – Clinton Senior Center was not awarded the grant. Laura will investigate grants, will ask Brian F. to look into pricing for a granite chessboard and seating. Will call Leominster Parks and Recreation to ask about the chessboard they are putting in. Will call Deb Goodsell to see what they listed in their grant application.

Skate Park Visit – visit occurred on Thursday, July 21st by John, Mackenzie and Brian F. Found debris, cinderblocks, broken rebar, etc. Facilities removed but users of the park (most of those present for public comment) were upset that they were not given a chance to be part of the removal process. Chairperson Greene reminded all that this is a public area. Request was made to relocate port a potties back to original location and park needs trash receptacles. Brush was cut to expose signage. Need to ensure signage had hours of park. Remodel scheduled for FY25. We will gather input from those that use the park. Need additional/new lighting. Mackenzie and Brian will go over verbiage for Skate Park signage.

Splash Pad – Philbin Park – hours are Memorial Day – Labor Day – 8:00am – 8:00pm - Status of new signage that says 8:00am – 8:00pm and update the website to reflect the specific hours of operation.

Need Update from Brian Farragher and Phil Duffy for September 14th Meeting:

- **Trash/Recycle at Central Park/Vale Street** – getting calls that barrels are overfilled and need to be emptied. We also need new barrels – have lasted over 20 years. Mackenzie will order once she has the number needed from Brian Farragher. Facilities will cover the cost. We also need to look at the barrels at Vale Street. Pick the worst ones and replace.
- **Central Park Fence Painting** – Facilities as Nypro do possible do this during a “Volunteer Day.” Facilities will supply all materials needed. Brian reached out and he is waiting to hear back. Know that Veterans and Senior Citizens have volunteer hours to work off for the tax rebate. As well the National Honor Society students have hours they need to fulfill. Joe has a contact at Sheriff Blue’s office for a volunteer source if needed. Joe will put Sheriff Blue in touch with Brian.
- **Central Park Lighting/Trees – Feasibility Study** – Brian is working with Dale Dimeco in replacing the dead trees within the park.

Summer Counselor Pay – all Counselors being paid the Federal Minimum Wage. Salaries adjusted for last 3 weeks of camp. Moral is high – this will help with recruiting of counselors for FY23.

Comp Days – Mackenzie is keeping track of her hours over the 35 per week and will let the Commission know when she is using her comp time. This will be reported on the first of the month to John/Patty and they will sign/initial.

Town Meeting Warrant – Mackenzie will begin to inventory what CPR has and compile a list for a Clinton Parks and Recreation Warrant for the Town Meeting in June 2023. So far the wish list is: Inflatable Movie Screen, Inflatables, Round Tables, Salaries for Staffing, etc. Mackenzie is still looking for input. If a special Town Meeting in November – all Commissioner from Parks & Recreation will attend.

Discussion/Comments: Question regarding St. John's Gym and status of use. '

Updated: Parks and Recreation Commission Meetings – next twelve months

9/14/22
10/12/22
11/09/22
12/14/22
1/11/22
2/8/22
3/8/22
4/12/22
5/10/22
6/14/22
7/12/22
8/9/22

Updated: Agenda Items Due By 4:00pm – Friday before Commission Meeting

9/09/22
10/07/22
11/04/22
12/02/22
1/06/22
2/03/22
3/03/22
03/31/22
5/05/22
6/09/22
7/07/22
8/04/22

Motion to Adjourn – Motion to Adjourn (7:09pm) made by Amanda and seconded by Joe. **All in favor – Motion Approved**