



January 11, 2023 – 6:00pm

**Clinton Parks and Recreation Meeting Minutes
Clinton Parks and Recreation Building
560 High Street, Clinton, MA 01510**

Call to Order: 6:00pm

Attendance: Chair- John Green, Commissioner Patricia Kerrigan, Commissioner Amanda Agnitti, Commissioner Joseph A. Notaro, Commissioner Mike Burgwinkel, and Director Mackenzie Maloof. Coordinator Laura Taylor - Not Present

Public in Attendance: Joseph Notaro

Pledge of Allegiance

Administrative:

1. **Welcomed new Commissioner – Mike Burgwinkel**
2. **Review and Acceptance of Meeting Minutes** – motion to approve December 6th meeting minutes – made by Patty and seconded by Amanda. **All in Favor – Motion Approved (After minutes approved Commissioner Notaro asked that his name be added to the FFC November 9th Minutes as attending – Completed).**
3. **Housekeeping:**
 - Cell Phones for CPR Staff** – Comcast is retiring our land lines. We have reached out to Mike Ward if Clinton has a town plan. CPR will have Comcast come in to discuss options and Mackenzie will present options at our next meeting (February). Commission Green said he will sit in on any meetings. We will compare costs and see how it works in with CPR budget. It will allow staff to be remote and still be able to reach out to our parents/citizens.

Facilities Updates: Director, Mackenzie Maloof providing updates (Brian Farragher could not attend)

- **Vale Street Lighting Project:** all new poles installed – 12/28/22. Waiting for old wooden poles to be removed, lighting to be tested and final signoff. Lighting will be repositioned in the Spring.
- **Central Park Trash Cans** – trying to go through a grant ARPA Covid Relief – to replace trash and recycling bins at Central Park – Brian will present to the Selectboard. Can all this be done in Spring 2023.
- **Closet Doors CPR Function Room** – proposal approved and new doors with locks will be installed.

Parks & Recreation:

- **Teen Night** – completed Code of Conduct and Waiver. Waiting until Spring (unless skating rink gets installed). We have a set of processes. For ages 7th-10th grade.
- **Summer Playground** – revised the Handbook and Code of Conduct to be clear on expectations and standards. Will be posted on our website. Parents and counselors sign and agree. New field trips, made a lot of improvements from what we learned. Extended the weeks and times. We also will offer “Field Trip” day only spots. As long as we have the staffing.
- **February 10th** – Valentine Playground
- **Cameras, locks, employee only signs** – we have cameras, locks on cabinets and employee only signs.
- **Rental Agreements** – we have updated all Rental Agreements for Indoor and Outdoor facility and field use. We made clear the responsibility of the renter and CPR. They are up on website. New protocol is agreements signed, security deposit and 50% of rental fee before date is secured.

- **Interns** – working on shadowing program development. They have been assisting in creating our flyers and making Tic Toks (sharing them on Facebook as well). Helping with Summer Playground as well with assistance for the Code of Conduct.
- **Skating Rink** – Mackenzie will reconnect with Brian – we may want to investigate purchasing a new one. Commissioner Green will reach out to Brian Farragher. We may need to plan for next year and plan an event around it.
- **Clinton Cultural Council** - \$3000 for Concrete Chess Tables was secured. Three quotes have been submitted to Brian Farragher for review. Trying to get two installed. Central Park – one at Council on Aging side and one near the Museum of Russian Icons. \$1250 was also granted for the Holiday Pops for 2022 and will go into the budget for 2023. Thank you notes have been written.
- **CPR Function Room Improvements** – the function hall needs to be painted and needs a little love. Just one color and if possible, the hallway. The hole in the wall behind the door needs to be fixed. Possibly a mural on one of the walls. Moving forward more of a rec center vibe. **Motion – Have Mackenzie reach out to facilities to order paint and paint the walls – Motion made by Commissioner Agnitti, Seconded by Commissioner Kerrigan – All in Favor – Motion Passes – Commission Joseph Notaro voted Present.**

Public Comment:

Patty Kerrigan brought up the buses for the Holiday Lighting Tour – maybe for next year – let folks get off the bus and walk down to the houses. We are still waiting for Discover Clinton to announce the winners of the Holiday Lighting Contest.

Motion to Adjourn – Motion to Adjourn (6:31pm) made by Commissioner Agnitti and seconded by Commissioner Notaro - **All in favor – Motion Approved**