



June 14, 2023, Clinton Parks, and Recreation Meeting Minutes
Clinton Parks and Recreation Building
560 High Street, Clinton, MA 01510

Call to Order: 6:00pm

Pledge of Allegiance

Attendance: Chair- John Green, Commissioner Patricia Kerrigan, Commissioner Joseph A. Notaro, Commissioner Mike Burgwinkel, Director Mackenzie Maloof, and Laura Taylor (Missing Commissioner Joseph A. Notaro and Commissioner Ryan Rouillard)

Administrative:

Nominations for Chair and Vice Chair – each year in June we elect a new chair/vice chair– Tabling to July meeting. Motion to table the nominations until our July 12, 2023 – Motion made by Commission Kerrigan and seconded by Commissioner Burgwinkel. **All in favor – Motion passes**

Review and Acceptance of Meeting Minutes – motion to approve May 10, 2023 and May 17, 2023 meeting minutes – made by Commissioner Burgwinkel and seconded by Commissioner Kerrigan. **All in Favor – Motion Approved**

New Commissioner (s) – Chair – John Green – welcomed Ryan Rouillard as our new commissioner (we will do it again in July when she will be in attendance) and Commissioner Burgwinkel as a full term commission member.

Ethics Training – Ethics Training needs to be completed by all on the commission every two years. Director Maloof passed out a handout on Conflict of Interest Training. Chair John Green will put out an email to the commission as a reminder.

Open Space Planning Meeting – Commissioner Burgwinkel reached out to Chair John Green with an interest in serving and Chair John Green appointed Commissioner Burgwinkel and Commissioner Burgwinkel was appointed.

Facilities Updates (sent to Director Maloof to present for Facilities Director):

Chess Boards – concrete pads have been poured. Facilities is working on placing the boards into the park once the concrete is completely dry. We will write up a story for the Item and include the Clinton Cultural Council and Council on Aging.

1. Carlisle Park – Warrant Article was passed at Town Meeting, reached out to Mr. Ingano about the history of the park. If a committee is formed Ed Vernier would like to be a part of it.
2. Pickleball Courts – Brian is working on trying to figure out how to put temporary lines down. He will speak with AD Smith.
3. Fountain at Central Park – working great
4. Basketball Courts at Vale – working on lighting and timer issue
5. Splash Pad – up and running and canopy has been installed.

Parks & Recreation: Department Updates

Temporary Vendor Permit – request for a temporary permit from local hot dog vendor, was able to get approval from BOH and need approval from Selectboard. In the interim asking commission to grant a temporary permit/cost per day. Commission will make a motion but if said hot dog vendor does not receive approval from Selectboard for a street permit he will have to come before the CPR Commission. Vendor while in the park needs to stay off the pavement.

Motion – to grant a temporary permit/rental of Central Park from CPR Commission for the hours of 9am-4pm for Friday, June 15th – Wednesday, June 21st – cart needs to be off pavement and no grill. Motion made by Commission Kerrigan and seconded by Commissioner Burgwinkel – **All in Favor – Motion Passes.**

1. **Laptops** – Department is requesting laptops – Laura will reach out to Town Hall to see if there is a process for purchasing technology.
2. **Summer Playground/Teen Adventure** – starts next week
3. **Summer Concerts** – rainout for first one – rescheduled for September 5th
4. **Town Wide Yard Sale** – July 15th with rain date of July 22nd – home sellers and sellers in Central Park
5. **Sound Yoga in the Park** – Free – begins 7/9-8/6 – Central Park – 10:30am
6. **CPR/FIRST AID/AED Instructor Training** – completed by Mackenzie and Laura
7. **Part time Help** – looking for part time help over summer – ad placed – interviews next week
8. **Full Time Staff Support** – wages moved to pay Summer Staff

Motion to Adjourn – Motion to Adjourn (6:33pm) made by Commissioner Kerrigan and seconded by Commissioner Burgwinkel – **All in favor – Motion Approved**