



Clinton Parks, and Recreation Meeting Minutes for December 13, 2023

**Clinton Parks and Recreation Building
560 High Street, Clinton, MA 01510**

Call to Order: 6:05pm

Pledge of Allegiance

Attendance: Chair- Commissioner Patty Kerrigan, Vice Chair – Commissioner Mike Burgwinkel, Commissioner Joseph A. Notaro, Commissioner John Green, Commissioner Ryan Rouillard, Director Mackenzie Maloof, and Laura Taylor

Public in attendance: None

Administrative:

Approval of Minutes from November 8, 2023 – Commissioner Notaro made a motion to approve both sets of minutes and motion was seconded by Commissioner Burgwinkel. All in Favor Motion Passes

Carlisle Park

1. Carlisle Park Priorities

- a. Brick Pathways/sidewalks
- b. Lighting – vintage look
- c. Trash cans – vintage look
- d. Additional seating (adult swing and benches)
- e. Fountain/gazebo

- 2. Carlisle Park Bench Donation** – Commissioner Rouillard will work with Director Maloof on location, bench selection and wording and then commission will vote.

Open Space Sub Committee

Commissioner Burgwinkel stated they are working on goals for the next seven years. Director Maloof met with Phil Duffy and consultants to see what CPR goals were met – CPR did well. Next meeting is January 8, 2024.

Park/Field Signage

CPR will be replacing all signs that are worn, outdated, and/or damaged. We will be working with Facilities – goal is to have all new signage up by Spring. Director Maloof will present a list of signage to be replaced at our January meeting.

Facilities Updates:

Director Maloof and Director Farragher to meet on Friday, December 15, 2023.

Parks & Recreation: Department Updates

December/January Calendar – Director Maloof handed out our 2-month calendar of activities. Individual flyers will go up on Facebook, Instagram, CPR website and sent out via our newsletter.

CPR Website – will mimic the look and feel of Council on Aging website.

Nashoba Facilities/Nashoba Athletic Director – requesting to use Fuller Field for the 2024-2026 time period while the new Nashoba High School is built. Need to determine usage, schedule, and fees.

Extended Day Program – Fall 2024 Clinton Parks and Recreation is scheduled to take over the Clinton Public School Before/After School Program. CPR Staff will shadow team at Clinton Elementary.

Holiday Pops –Saturday, December 2, 2023 – 7:30pm – Sold Out – Fantastic show!

Motion to Adjourn – Motion to Adjourn (6:40pm) made by Commissioner Notaro and seconded by Commissioner Rouillard – **All in favor – Motion Approved.**